

**TEACH AND TRAIN
JUNIOR
Rubric**

Portfolio							Points	
Portfolio 0-5 points	0 No portfolio presented		1 2 At least one portfolio is not contained in the official FCCLA binder		3 4 Portfolio presented with incorrect labeling/insufficient materials for judges (less than 2 copies of contents)		5 Portfolio is presented with correct labeling and sufficient judges' material	
Project Identification Page and/or Table of Contents 0-5 points	0 Both Project Identification Page and Table of Contents is missing	1 Project Identification Page OR Table of Contents is missing	2 3 Project Identification Page and Table of Contents is present but includes incorrect information or exceeds one page		4 5 Project Identification Page and Table of Contents is present and completed correctly			
FCCLA Planning Process Summary Page 0-5 points	0 Planning Process Summary not provided	1 Inadequate steps in the Planning Process are presented	2 All Planning Process steps are presented but not summarized	3 All Planning Process steps are summarized	4 Evidence that the Planning Process was utilized to plan project	5 The Planning Process is used to plan project; each step is fully explained		
Career Exploration 0-5 points	0 Not included	1 Research is not current and missing more than 3 topics	2 Research is current but from unreliable sources, missing 1-2 required topics	3 Research is current but only partially describes job or other topics	4 Research is current, appropriate fore topic; from reliable sources	5 Research is current, documented correctly, and includes all six required topics		
Self Assessment 0-5 points	0 Not included	1 Missing analysis of learning or thinking styles, personality traits analysis, and no career value stated	2 Covers areas of self assessment with limited information and detail	3 Adequately addresses all areas of self assessment	4 Examined personal interest in detail and states career value and analyzed styled	5 Examined personal interests in detail, clearly states career value and analyzed styles		
Lesson/Workshop Plan (Planning) 0-5 points	0 Shows no evidence of advanced planning	1 Plan shows some consideration for audience members	2 Plan includes a rationale and shows an adequate understanding of the audience	3 Plan includes a rationale, uses predictable teaching methods, and shows understanding of audience	4 Plan includes a rationale and predictable teaching methods, shows understanding of audience and indicates a connection to curriculum	5 Plan includes a thoughtful rationale and varied teaching methods, shows understanding of the audience and completely connects the lesson to the curriculum		
Lesson/Workshop Plan (Organization) 0-5 points	0 Shows no organization	1 Plan does not include an introduction and/or conclusion and content is difficult to follow	2 Plan includes an adequate introduction and conclusion with unorganized content	3 Plan includes a solid introduction and conclusion but the content is somewhat unorganized	4 Plan follows a logical organization with a creative and effective introduction and conclusion; includes an effective use of technology	5 Plan includes a creative attention getting introduction, excellently placed content and a solid effective conclusion; shows superb effort to maintain audience and attention and produce a high level of learning ; includes an effective use of technology		

Lesson/Workshop Plan (Activity) 0-5 points	0 No activity included	1 Activity plans are missing logistical and resource information; the activity is not creative or interesting and does not relate well to lesson/workshop	2 Activity plans are missing logistical and resource information; the activity is not creative and does not tie to the lesson/workshop well	3 Activity plans include adequate logistical and resource information; activity is interesting	4 Activity plans include excellent logistical and resource information; the activity (s) is interesting and beneficial to most audience members	5 Activity plans include logistical information and an extensive list of resources; activity (s) is creative, interesting and enhance the quality of the lessons; all audience members would benefit from the activity	
Lesson/Workshop Plan (Follow Up) 0-5 points	0 No follow up was done	1 Outcomes are inadequately stated; no evaluation was used	2 Outcomes are inadequately stated; an evaluation method was used but results are not presented	3 Outcomes are measurable and complete; a single evaluation method was used and results are explained	4 Outcomes are measurable, complete and thoughtfully done; multiple evaluation methods were used and results are well explained	5 Outcomes are measurable, complete and thoughtfully done; multiple evaluation methods were used and results are explain well; plans to improve the lesson/workshop are included	
Evidence of Prior Presentation 0-5 points	0 No prior presentation done	1 Participant indicates that the lesson/workshop plan was presented but shows no evidence of the prior presentation	2 Minimal evidence of prior presentation of the lesson/workshop plan	3 Extensive evidence of prior presentation of the lesson/workshop plan	4 Extensive evidence of prior presentation of the lesson/workshop plan. Some outcomes are listed	5 Extensive evidence of prior presentation of the lesson/workshop plan. Outcomes are listed and methods of improvement are indicated.	
Evidence of Technology Used 0-5 points	0 No technology used in lesson/workshop planning or execution	1 Technology used to develop or execute lesson/workshop not explained	2 Technology used to develop or execute lesson/workshop but not explained in portfolio	3 Technology and techniques used to develop or execute lesson/workshop are explained	4 Technology used to develop or execute lesson/workshop was explained thoroughly	5 Technology used to develop or execute lesson/workshop was explained thoroughly and materials were developed to document project.	
Works Cited/Bibliography 0-3 points	0 No resources listed	1 Incomplete list of resources; resources listed are not current or appropriate for project		2 Complete list of resources but inconsistent format	3 Complete alphabetical list of appropriate resources, in a consistent format		
Appearance 0-3 points	0 Portfolio is illegible and unorganized	1 Portfolio is neat but contains grammatical or spelling errors and is organized poorly		2 Portfolio is neat, legible and professional with correct grammar and spelling	3 Neat, legible professional, correct grammar and spelling used with effective organization of information		
Oral Presentation							Points
Organization/Delivery 0-10 points	0 Presentation is not done or speaks briefly and does no cover components of the project	1 Presentation covers some topic elements	2 Presentation covers all topic elements but with minimal information	3 Presentation gives complete information but does not explain the project well	4 Presentation covers information completely but does not flow well	5 Presentation covers all relevant information with a seamless and logical delivery	6 Presentation covers all relevant information with a seamless and logical delivery

Knowledge of Subject Matter 0-5 points	0 Little or no evidence	1 Minimal evidence of knowledge	2 Some evidence of knowledge	3 Knowledge of subject matter is evident but no shared in presentation	4 Knowledge of subject matter is evident and shared at times in the presentation	5 Knowledge of subject matter is evident and incorporated throughout the presentation	
Relationship of FCS Coursework 0-5 points	0 No evidence of relationship with FCS	1 Minimal evidence of FCA coursework and knowledge	2 Some evidence of FCS knowledge and coursework	3 FCS knowledge and coursework is evident but not shared	4 Coursework and knowledge of relationship to FCS is evident and shared	5 Coursework and knowledge of FCS relationship is evident and explained well	
Use of Portfolio and Visuals During Presentation 0-5 points	0 Portfolio and visuals are not used during presentation	1 Portfolio and visuals used to limit amount of speaking time	2 Portfolio and visuals used minimally during presentation	3 Portfolio and visuals used incorporated throughout presentation	4 Portfolio and visuals used effectively throughout presentation	5 Presentation moves seamlessly between oral presentation, presentation and visuals	
Voice-Pitch, Tempo, Volume 0-3 points	0 No voice qualities are used effectively		1 Voice quality is adequate	2 Voice is good but could improve		3 Voice quality is outstanding and pleasing to listen to	
Body Language/ Clothing Choice 0-3 points	0 Body language shows nervousness and unease; inappropriate clothing		1 Body language shows minimal amount of nervousness; clothing is appropriate	2 Body language is good and clothing is professional		3 Body language and clothing choice both enhance the presentation	
Grammar/ Word Usage/ Pronunciation 0-3 points	0 Extensive (more than 5) grammatical and pronunciation errors		1 Some 3-5 grammatical and pronunciation errors	2 Few (1-2) grammatical and pronunciation errors		3 Presentation has no grammatical or pronunciation errors	
Responses to judges' questions 0-5 points	0 Did not answer judges' questions	1 Unable to answer some questions	2 Responded to all questions, but without ease or accuracy	3 Responded adequately to all questions	4 Gave appropriate responses to evaluators' questions	5 Responses to questions were appropriate and given without hesitation	

Reason for point deduction _____

Comments:

SUBTOTAL	
Point deductions from one judge's rubrics	
GRAND TOTAL	

Verification of total scores (please initial)

Judge

Event Chair

Tally Room