

PARLIAMENTARY PROCEDURE Rubric

Demonstrated Meeting					Points
Proper Use of Parliamentary Law 0-3 points	0 Team did not demonstrate any Parliamentary Law according to <i>Robert's Rules of Order Newly Revised 10th edition</i>	1 Team lacked basic understanding of parliamentary law according to <i>Robert's Rules of Order, Newly Revised 10th Edition</i>	2 Team incorrectly carried out parliamentary procedures twice according to <i>Robert's Rules of Order, Newly Revised 10th Edition</i>	3 Team carried out all procedures correctly according to <i>Robert's Rules of Order, Newly Revised 10th Edition</i>	
Proper Recognition of Chair and All Members 0-3 points	0 Members were never recognized by chair before speaking	1 Proper recognition of the chair and members met part of the time	2 Proper recognition of the chair and members were met most of the time	3 4 Chair and members were recognized properly at all times	
Coverage of Agenda 0-3 points	0 Team did not follow agenda	1 Team did not address all agenda items properly	2 Team addressed all agenda items, but some were not done properly	3 Team addressed all agenda items properly	
Main Motion 0-3 points	0 Team did not demonstrate a main motion	1 Team incorrectly attempted a main motion	2 Team stated a main motion without properly carrying it out	3 Team correctly demonstrated a main motion	
Amend a Motion 0-3 points	0 Team did not demonstrate amend a motion	1 Team did not complete the amendment	2 Team completed an amendment, but did so incorrectly	3 Team correctly amended a motion	
Amend an Amendment 0-3 points	0 Team did not demonstrate amend an amendment	1 Team did not complete the amendment of an amendment	2 Team incorrectly amended an amendment	3 Team correctly amended an amendment	
Point of Order or Parliamentary Inquiry 0-3 points	0 Team did not demonstrate a point of order or parliamentary inquiry	1 Team did not complete point of order or parliamentary inquiry	2 Team incorrectly demonstrated a point of order or parliamentary inquiry	3 Team correctly demonstrated a point of order or parliamentary inquiry	
Division of the Assembly or Division of the Question 0-3 points	0 Team did not demonstrate division of the assembly or division of the question	1 Team did not complete division of the assembly or division of the question	2 Team incorrectly demonstrated division of the assembly or division of the question	3 Team correctly demonstrated division of the assembly or division of the question	
Previous Question 0- 3 points	0 Team did not demonstrate previous question	1 Team did not complete previous question	2 Team incorrectly demonstrated previous questions	3 Team correctly demonstrated previous question	
Point of Information 0-3 points	0 Team did not demonstrate point of information	1 Team did not complete point of information	2 Team incorrectly demonstrated point of information	3 Team correctly demonstrated point of information	
Postpone to a Certain Time 0-3 points	0 Team did not demonstrate postpone to a certain time	1 Team did not complete postpone to a certain time	2 Team incorrectly demonstrated Postpone to a certain time	3 Team correctly demonstrated postpone to a certain time	

Refer to a Committee 0-3	0 Team did not demonstrate refer to a committee	1 Team did not complete refer to a committee	2 Team incorrectly demonstrated refer to a committee		3 Team correctly demonstrated refer to a committee	
Question of Privilege or Recess 0-3	0 Team did not demonstrate question of privilege or recess	1 Team did not complete question of privilege or recess	2 Team completed question of privilege or recess, but did so incorrectly		3 Team correctly demonstrated question of privilege or recess	
Demonstration Time and Quality 0-15 points	0 1 2 3 4 5 Demonstrated meeting lasted 10 minutes or less with limited quality discussion and involvement of members		6 7 8 9 10 Demonstrated meeting lasted 10-15 minutes with quality of discussion and appropriate member involvement		11 12 13 14 15 Demonstrated meeting lasted 15-20 minutes with quality of discussion, diversity of viewpoints and appropriate involvement	
Clarity of Expression and Voice 0-3 points	0 Speech unclear, weak voice projection, incorrect pronunciation, poor grammar		1 Few team members use clear speech or voice projection or pronunciation or has poor grammar	2 Few team members use clear speech or voice projection or pronunciation or has poor grammar	3 Speech clear, projects voice, pronounces all words, no vocalized pauses, corrected grammar	
Poise 0-3 points	0 Expressionless, no hand gestures, sways, no eye contact	1 Few team members use appropriate expression or hand gestures or posture or eye contact	2 Most team members use appropriate expression or hand gestures or posture or eye contact		3 Good expressions, appropriate hand gestures, good posture, good eye contact	
Impartiality of Presiding Officer 0-3 points	0 Did not call on all members, states own opinion	1 The presiding officer rarely calls on all members and/or rules fairly on motions	2 The presiding officer usually calls on all members and/or rules fairly on motions		3 The presiding officer always calls on all members and/or rules fairly on motions	
Team Participation 0-4 points	0 Clearly, there is no team participation	1 Meeting participation relies primarily on one or two members	2 Meeting participation relies primarily of three to four members	3 Most team members are actively involved in the meeting	4 All team members were actively involved in carrying out the meeting	
Debate includes FCCLA Purposes 0-2 points	0 Team did not include FCCLA Purposes, Mission or facts		1 Team used FCCLA Purposes, Mission or facts ½ of the time		2 Team used FCCLA Purposes, Mission or facts in all debate	
Responses to Judges' Questions 0-4 points	0 Unable to answer judges' questions	1 Answers were incomplete or shallow in thought	2 Adequate answers were given to the judges' questions	3 Gave appropriate responses to questions	4 Reflective answers were given to the judge's questions demonstrating lessons learned	

Secretary's Record					Points
Secretary's Record 0-2 points	0 Most information is missing and agenda items were not recorded	1 Unorganized and some agenda items not recorded	2 Organized and contain all required agenda items		

Written Skills Test/Total Score		Points
Test Scores 0-25 points	Participant 1 _____	
	Participant 2 _____	
	Participant 3 _____	
	Participant 4 _____	
	Participant 5 _____	
	Participant 6 _____	
	Participant 7 _____	
	Participant 8 _____	
	Total _____ Total Team Score _____ ÷ Number of Participants on Team _____ = Average Team Score _____ (25 points possible) 	

Reason for point deduction: _____	AVERAGE TEAM TEST SCORE	
_____	SUBTOTAL	
_____	Point deductions from one judge's rubrics	
_____	GRAND TOTAL	

Comments:

Verification of total scores (please initial)

Judge

Event Chair

Tally Room