

CAREER INVESTIGATION Rubric

Portfolio							Points	
Portfolio 0-5 points	0 No portfolio presented		1 2 At least one portfolio is contained in the official FCCLA binder		3 4 Portfolios presented with incorrect labeling/insufficient materials for judges (less than 2 copies of contents)		5 Portfolio is presented with correct labeling and sufficient judges material	
Project Identification Page and/or Table of Contents 0-5 points	0 Both Project Identification Page and Table of Contents is missing	1 Project Identification Page OR Table of Contents is missing	2 3 Project Identification Page and Table of Contents is present but includes incorrect information or exceeds one page		4 5 Project Identification Page and Table of Contents is present and completed correctly			
FCCLA Planning Process Summary Page 0-5 points	0 Planning Process Summary not provided	1 Inadequate steps in the Planning Process are presented	2 All Planning Process steps are presented but not authorized	3 All Planning Process steps are summarized and do not exceed one page	4 Evidence that the Planning Process was utilized to plan project	5 The Planning Process is used to plan the project. Each step is fully illustrated		
Self Assessment 0-10 Points	0 Not included	1 2 Vaguely referred to but incomplete	3 4 Some evidence of self-assessment	5 6 Explained somewhat, but not documented sources of self assessment	7 8 Documented resources used for self assessment	9 10 Documented resources used, described role of self-assessment in selection of career		
Evidence of Career Research 0-10 Points	0 Not explained	1 2 Some research done but incomplete information	3 4 Research is current but from unreliable sources	5 6 Research is current but only partially describes job description	7 8 Research is current, appropriate for topic; from reliable sources	9 10 Research is current, documented correctly and appropriate for topic		
Evidences with Business, Industry, Agencies, and Organization 0-5 Points	0 No samples provided	1 Limited number of samples are provided	2 Limited experiences were undertaken	3 Few experiences explained; little variety of experiences	4 Good variety of experiences and of value to the career selected	5 Wide variety of valuable experiences; documentation is clear and easy to understand		
Samples of School and Academic Work 0-5	0 No samples provided	1 Limited number of samples are provided	2 Limited examples of academic coursework as it relates to career choice	3 Brief explanation, limited evidence of how coursework will be used in selected career	4 Explanation and documented evidence of how school work will be used in selected career	5 School work is explained thoroughly as to how it will be used in selected career		
Use of FCS Coursework and Standards 0-5 Points	0 No explanation of FCS	1 Brief explanation provided by FCS coursework	2 Limited samples of FCS coursework	3 Samples of FCS coursework are provided	4 Relationship of FCS coursework and standards to selected career is briefly explained	5 FCS coursework, standards, and career cluster are explained thoroughly and related to selected career		

Career Planning 0-5 Points	0 No actual career goal stated	1 Brief explanation of career goal	2 States career goals but no plan for achieving goals	3 Brief explanation of career goal and how to achieve the goal	4 States career goal that includes plan for education/training and other activities for achieving goals	5 States career goal that includes thorough plan and explains how activities will enhance possibilities for achieving goal	
Works Cited/ Bibliography 0-3 points	0 No resources listed		1 Incomplete list of resources; resources listed are not current or appropriate for practice	2 Complete list of resources but inconsistent format		3 Complete alphabetical list of appropriate resources in a consistent format	
Appearance 0-3 points	0 Portfolio is illegible and unorganized		1 Portfolio is neat, but contains grammatical or spelling errors and is organized poorly	2 Portfolio is neat, legible and professional with correct grammar and spelling		3 Neat, legible, professional, correct grammar and spelling used with effective organization or information	

Oral Presentation Points

Oral Presentation 0-10 points	0 Presentation is not done or speaks briefly and does not cover components of the project	1 2 Presentation covers some elements	3 4 Presentation covers all topic elements but with minimal information	5 6 Presentation gives complete information but does not explain the project well	7 8 Presentation covers information completely but does not flow well	9 10 Presentation covers all relevant information with a seamless and logical delivery	
Knowledge of Selected Career 0-5 points	0 Little or no evidence of career knowledge	1 Minimal evidence of career knowledge	2 Some evidence of career knowledge	3 Knowledge of career is evident but not shared in presentation	4 Knowledge of career is evident and shared at times in the presentation	5 Knowledge of career is evident and incorporated throughout the presentation.	
Relationship of FCS Coursework and Standards 0-5 Points	0 No evidence of relationship between career and FCS	1 Minimal evidence of career knowledge and FCS coursework	2 Some evidence of career knowledge and FCS coursework	3 Knowledge of career and FCS coursework but not shared	4 Knowledge of career and the relationship to FCS is evident and shared	5 Knowledge of career and FCS relationship is evident and explained well	
Use of Portfolio During Presentation 0-5 points	0 Portfolio is not used during presentation	1 Portfolio used to limit amount of speaking time	2 Portfolio is used minimally during presentation	3 Portfolio incorporated throughout presentation	4 Portfolio used effectively throughout presentation	5 Presentation moves seamlessly between oral presentation and portfolio	
Voice – Pitch, Tempo, Volume 0-3 points	0 No voice qualities are used effectively		1 Voice quality is adequate	2 Voice is good but could improve		3 Voice quality if outstanding and pleasing to listen to	
Body Language/ Clothing Choice 0-3 points	0 Body language shows nervousness or unease/inappropriate dress		1 Body language shows minimal amount of nervousness/clothing is appropriate	2 Body language is good and clothing is professional		3 Body language and clothing choice both enhance the presentation	
Grammar/ Word Usage/Pronunciation 0-3 points	0 Extensive (more than 5) grammatical and pronunciation		1 Some (3-5) grammatical and pronunciation errors	2 Few (1-2) grammatical and pronunciation errors		3 Presentation has no grammatical or pronunciation errors	
Responses to Judges' Questions 0-5	0 Did not answer judges' questions	1 Unable to answer some questions	2 Responded to all questions, but without ease or accuracy to questions	3 Responded adequately to all questions	4 Gave appropriate responses to judges' questions	5 Responses to questions were appropriate and given without hesitation	

Reason for point deduction _____

SUBTOTAL	
Point deductions from one judge's rubrics	
GRAND TOTAL	

Comments:

Verification of total scores (please initial)

 Judge

 Event Chair

 Tally Room